

Renewing Books from this

Website

- Click on the **Find a Book** and from the dropdown click on **Your Account**
- Click on the **Your Account** on the left hand side of the screen
- Enter your library card number and pin number
- Your name and other library account information will appear on the screen
- Click on the **Items Out** tab on the toolbar at the top of the screen. Presented is a list of items charged to your library card, their due dates and how many renewals remaining for each item.
- To renew all items charged to your library card click on **Renew All Items** at the bottom of the page. Checks will appear beside all titles you have checked out.
- Click on **Renew All Items** again to complete the process.
- To renew individual items click on **Renew Selected Items** and then click inside the small square beside each item you wish to renew.
- Click on **Renew Selected Items** to complete the process.
- When the renewal process is complete a confirmation page will confirm items renewed.